

Govt. College, Aharwala (Bilaspur) -Yamuna Nagar Lesson Plan (2022-23) [Even Semester]

Name of Teacher	Minakshi Kamboj
Department	Commerce
Class & Section	B. Com 4th Semester
Subject and Code	Business Statistics
Semester Duration	1 st Feb 2023 - 26 th May 2023
Topics	
Month of February	
Simple Correlation: concept, types: multiple and partial; linear and non-linear; Scatter diagram, Methods: Karl Pearson's co-efficient of correlation, Spearman's Rank Correlation, Concurrent deviation method; Probable and standard errors.	
Month of March	
Regression Analysis: meaning, difference between correlation and regression, regression coefficients, methods of calculation of simple regression, standard error of estimate.	
Month of April	
Probability; concept and approaches; addition and multiplication laws of probability; Conditional probability: Bayes' Theorem.	
Month of May	
Probability distributions: concept, Binomial, Poisson and Normal distributions: their properties and parameters.	

**Govt. College, Aharwala (Bilaspur) -Yamuna Nagar Lesson
Plan (2022-23) [Even Semester]**

Name of Teacher	Minakshi Kamboj
Department	Commerce
Class & Section	B. Com 4th Semester
Subject and Code	COMPUTERIZED ACCOUNTING SYSTEM
Semester Duration	1 st Feb 2023 - 26 th May 2023

Topics

Month of February

Introduction: installation of Tally, ERP9 – Licensing configurations – Tally Vault Password – Security Control in Tally, ERP9 – Splitting Company Data – Backup and Restore.

Month of March

Accounting: voucher entry, budget, cost center, balance sheet, profit and loss account, currency, debit note, credit note, interest calculation.

Month of April

inventory: stock item, sales order, purchase order, delivery note, rejection out.

Computerized Tax Liability Calculation.

Month of May

Payroll: Salary Accounting – Introduction to Payroll – Payroll Masters – Payroll Vouchers – Overtime Payment – Gratuity – Advanced Payroll Transactions Basic Salary, Overtime, Bonus, Gratuity, Loan, ESI, Provident Fund, Pension, Commission.

Govt. College, Aharwala (Bilaspur) -Yamuna Nagar Lesson Plan (2022-23) [Even Semester]

Name of Teacher	Minakshi Kamboj
Department	Commerce
Class & Section	B. Com 6th Semester
Subject and Code	FUNDAMENTALS OF INSURANCE
Semester Duration	1 st Feb 2023 - 26 th May 2023
Topics	
Month of February	
Introduction to insurance: life and general insurance; purpose, need and principles of insurance; insurance as a social security tool; insurance and economic development.	
Month of March	
Contract of life insurance: principles and practice of life insurance; parties to the contract, their rights and duties; conditions and terms of policy, effects of non-compliance; nominations and assignment practices in connection with collection of premium, revivals, loans, surrenders, claims, bonuses and annuity payments; present structure & growth of life insurance in India; claims settlement procedure.	
Month of April	
Fire insurance: principles of fire insurance contracts; fire insurance policy, conditions, assignment of policy, claims settlement procedure. Marine insurance: marine insurance policy and its conditions, premium, double insurance; assignment of policy warranties, voyage; loss and abandonment; partial losses and particular charges; salvage; total losses and measures of indemnity; claims settlement procedures.	
Month of May	
Accident and motor insurance: policy and claims settlement procedures.	
Insurance intermediaries – role of agents and procedure for becoming an agent; cancellation of license; revocation/suspension/termination of agent appointment; code of conduct; unfair practices.	

Govt. College, Aharwala (Bilaspur) -Yamuna Nagar Lesson Plan (2022-23) [Even Semester]

Name of Teacher	Minakshi Kamboj
Department	Commerce
Class & Section	B. Com 6th Semester
Subject and Code	BUSINESS ENVIRONMENT
Semester Duration	1 st Feb 2023 - 26 th May 2023

Topics

Month of February

Business environment: concept, components, and importance; environmental and organizational scanning: concept importance & techniques.

Public, private and joint sectors in India.

Month of March

Economic systems: capitalist, socialist & mixed economy.

Economic planning in India: achievement & failures, planning machinery in India

Month of April

Role of Government: monetary policy, fiscal policy, make in India.

Foreign investment: concept, need, types & barrier; multinational corporations in India, globalization of Indian business.

Month of May

Competition Act, Foreign Exchange Management Act.

Foreign exchange market: an overview.

Govt. College, Aharwala (Bilaspur) -Yamuna Nagar Lesson Plan (2022-23) [Even Semester]

Name of Teacher	Minakshi Kamboj
Department	Commerce
Class & Section	M. Com 2 nd Semester
Subject and Code	BUSINESS STATISTICS
Semester Duration	1 st Feb 2023 - 26 th May 2023

Topics

Month of February

Multiple regression and correlation: Linear regression equation. Regression equation in terms of simple correlation; coefficients; Reliability of the estimate, Multiple Correlation; Partial Correlation.

Month of March

Index Numbers: Meaning, types and uses; Methods of constructing price and quality indices (simple and aggregate); Test of adequacy; Chain base index numbers; Base shifting, splicing and deflating; Problems in constructing index numbers: Consumer price index. Time Series Analysis: Components of a time series, Models of time series analysis- additive and multiplicative;

Month of April

Methods of constructing seasonal index; Adjusting time series data for seasonal variations, Estimation of seasonal variations. Theory of Probability: Probability as a concept; approaches to defining probability, addition and multiplication laws of probability; Conditional probability, Bayes Theorem.

Month of May

Probability distributions: Probability distribution as a concept; Binomial, Poisson, and Normal distributions- their properties and parameters.